



NOTICE FOR APPOINTMENT OF LPG DISTRIBUTORS

INDIAN OIL CORPORATION LTD (IOCL), BHARAT PETROLEUM CORPORATION LTD (BPCL) and HINDUSTAN PETROLEUM CORPORATION LTD (HPCL) proposes to appoint LPG distributors under various categories at locations specified below from amongst the candidates belonging to different categories mentioned therein in the State of Himachal Pradesh & UT Chandigarh.

Sr. No.	Oil Company	Location	District	Category*	Type of Market – Urban (U)/ Urban-Rural (UR)/Rural (R)	Security Deposit (Amount in Lakhs ₹)	Marketing plan
Locations for Himachal Pradesh							
1	IOC	Bilaspur	Bilaspur	O	UR	2.5	2013-14
2	IOC	Mandi	Mandi	OBC	UR	2.5	2013-14
3	IOC	Paonta Sahib	Sirmaur	SC	UR	2.5	2013-14
4	IOC	Sunder Nagar	Mandi	O	UR	2.5	2013-14
5	IOC	Nalagrah	Solan	O	UR	2.5	2013-14
6	BPC	Chamba	Chamba	O	UR	2.5	2011-12
Locations for UT Chandigarh							
1	HPC	Chandigarh (Sector 52)	UT Chandigarh	SC	U	5.0	1994-96
2	HPC	Chandigarh (Sector 35)	UT Chandigarh	O	U	5.0	Against Termination
3	IOC	Chandigarh	UT Chandigarh	SC	U	5.0	Against Termination
4	IOC	Chandigarh	UT Chandigarh	O	U	5.0	Against Termination

*** Nomenclature used is as under:-**

- O - Open Category
- SC/ST - Scheduled Caste/ Scheduled Tribe Category
- OBC - Other Backward Classes Category
- O(GP) - Government Personnel category consists of Defence Personnel, Central / State Government Employees and Central/State PSU employees, belonging to Open category
- O(CC) - Combined Category consists of Physically Handicapped (PH), Outstanding Sports Persons (OSP) and Freedom Fighter (FF) belonging to Open category
- SC/ST(GP) - Government Personnel category consists of Defence Personnel, Central/State Government Employees and Central/State PSU employees, belonging to SC/ST category
- SC/ST(CC) - Combined Category consists of Physically Handicapped (PH), Outstanding Sports Persons (OSP) and Freedom Fighter (FF) belonging to SC/ST Category
- OBC(GP) - Government Personnel category consists of Defence Personnel, Central/State Government Employees and Central/State PSU employees, belonging to OBC category.
- OBC(CC) - Combined Category consists of Physically Handicapped (PH), Outstanding Sports Persons (OSP) and Freedom Fighter (FF) belonging to OBC Category.

1. Individuals and Non-Individuals can apply for LPG distributorship

In case of Individual applicant, on appointment, the LPG distributorship will be jointly in the names of applicant and his/her spouse (i.e wife/husband will be co-owner). In case, the applicant is unmarried/divorcee/widow/widower, an undertaking will be required to be given that after marriage/re-marriage, spouse will be made co-owner. Co-owner means spouse will be 50% partner irrespective of age, qualification and employment. Individual applicants are not permitted to enter into partnership with anyone other than their spouse.

Non-individual applicant means Government Bodies/Agencies, Organized Bodies, Societies registered under Societies Registration Act 1860, Charitable Trusts registered with Charity Commissioner of respective State Government, Companies formed under the Companies Act, 1956.

2. Selection for LPG Distributor will be done by draw amongst all eligible applicants. All applicants satisfying the eligibility criteria will be eligible for the draw.

3. BASIC FACILITIES REQUIRED FOR OPERATION OF LPG DISTRIBUTORSHIP

a. Godown for Storage of LPG in Cylinders

LPG Distributor would require a Storage Godown duly approved and licensed by Chief Controller of Explosives of Petroleum and Explosives Safety Organisation (PESO) for storage of 8000 kg LPG in cylinders.

The applicant should own:

a plot of land of minimum dimensions 25 M x 30 M (within 15 km from municipal / town/ village limits of the location offered in the same State) for construction of LPG Godown for storage of 8000 Kg of LPG in cylinders. The plot of land for construction of godown not meeting the minimum dimensions of 25 M x 30 M will not be considered.

Or

a ready LPG cylinder storage godown (within 15 km from municipal/town/village limits of the location offered in the same State) of 8000 Kg capacity.

b. Showroom

A Showroom of minimum dimensions 3 metre by 4.5 metre as per the standard layout is to be made in a shop / land located in the advertised location or locality as specified in the advertisement for LPG distributorship and it should be easily accessible to general public through a suitable approach road.

4. Detailed guidelines on eligibility, infrastructure requirements of land for LPG godown/ LPG godown, Showroom, infrastructure for Home delivery of cylinders etc. along with the details of selection process are given in the Brochure, which can be collected personally from the address mentioned at **para 9** below at a cost of ₹ 50/-. It can also be downloaded free of cost from the websites – www.iocl.com, www.ebharatgas.com, www.bharatpetroleum.in and www.hindustanpetroleum.com of IOCL, BPCL and HPCL.

5. The application format can be collected personally from the address mentioned at **Para 9 below** along with Brochure. It is also hosted on the Oil Company's website and can be downloaded free of cost.

6. All persons fulfilling the eligibility criteria can submit the application as per the format. Application should be made on plain paper preferably typed or neatly handwritten as per the prescribed format.

7. While application by a candidate can be made for different locations, the same should be done in

separate application forms in respect of each location along with applicable application fee in each case.

8. Application should be submitted along with non-refundable fee of ₹ 1000 (Rupees One thousand only) and in case of SC/ST candidates (SC/ST certificate to be attached) ₹ 500/- (Rupees five hundred).
9. Application for LPG Distributorship along with enclosures complete in all respect and Non-refundable application fee by a Demand Draft/Pay Order drawn on any Scheduled Bank must be submitted so as to reach the office address mentioned below before the close of office on **31.10.2013**

Advertised locations Sr. No		Demand Draft/Pay Order drawn on any Scheduled Bank Drawn in favour of	Payable at	Office Address for submitting application along with enclosures and application fee.
From	To			
For locations under UT Chandigarh				
1	2	Hindustan Petroleum Corporation Ltd	Jind	Senior Regional Manager, Hindustan Petroleum Corporation Ltd, LPG Bottling Plant, Post Box No. 5, Rohtak Road, Jind, Haryana-126102
3	4	Indian Oil Corporation Ltd	Chandigarh	Senior Area Manager, Indane Area Office, Indian Oil Corporation Ltd.(M.D.) Plot No. 6A, Tel Bhawan, Sector 19B, Madhya Marg, Chandigarh-160019.
For locations under Himachal Pradesh				
1	5	Indian Oil Corporation Ltd	Shimla	Chief Area Manager, Indane Area Office, Indian Oil Corporation Ltd.(M.D.) Block No. 21, Commercial Complex, SDA, Kasumpti, Shimla, H.P. - 171009.
6	6	Bharat Petroleum Corporation Ltd	Chandigarh	Bharat Petroleum Corporation Ltd, LPG Distributor Selection Cell, Plot No. 6A, Tel Bhawan, Sector 19B, Madhya Marg, Chandigarh-160019

10. GRIEVANCE /COMPLAINT REDRESSAL SYSTEM

Any complaints received against an applicant will be disposed off as under:-

- a. Complainants will have to deposit ₹ 1000/- as complaint fees through a demand draft in favour of concerned OMC along with the complaint. Complaints which are not accompanied with the deposit of ₹ 1000/- will not be investigated.
- b. Anonymous complaints will normally not be investigated.
- c. Complaints received against the applicants will be investigated only if the applicant is selected in the draw.
- d. Complaints will be entertained only if it is received by the office of the OMC within 30 days from the date of declaration of draw result.
- e. In case the complaint is received against the selected candidate but within 30 days from the date of declaration of draw result, the same will be examined and action taken as appropriate.

11. GENERAL

- a. The company reserves the right to cancel/withdraw/ amend this advertisement or extend the due date at its sole discretion without assigning any reason.
- b. Applicants can submit only one application for one location. In case more than one application is received from an individual, they will be clubbed together and treated as one application and application fee of all the other applications will be forfeited.
- c. Applicant should number all pages of the application including affidavits attached therewith and sign on each page. **All affidavits/undertaking have to be submitted in original along with the application.**
- d. Only those documents that are sought in the Application format should be submitted along with the application. Any other document(s) attached with the application will not be considered.
- e. Applications received after the cut-off date including postal delay will not be considered. No correspondence will be entertained by respective Oil Company in such cases.
- f. Except for locations advertised under 'Open' category, the eligibility certificate(s) for the other categories has to be submitted along with the application. However, applicants applying under Defence Personal category have the option to submit the original eligibility certificate from DGR on the day of draw of lots also.
- g. If any statement made in the application or in the documents enclosed therewith or subsequently submitted in pursuance of the application by the candidate at any stage is found to have been suppressed / misrepresented / incorrect or false affecting eligibility, then the application is liable to be rejected without assigning any reason and in case the applicant has been appointed as a distributor, the distributorship is liable to be terminated. In such cases the candidate / distributor shall have no claim whatsoever against the respective Oil Company
- h. The selected candidate will be required to deposit an amount of ₹ 25000/- or ₹ 50000/- as applicable with the concerned Oil Company before Field Verification of Credential (FVC) is undertaken. In case the selected candidate fails to deposit the said amount then his/her selection will be cancelled. Selection of the candidate is also liable for cancellation along with forfeiture of the amount deposited by the selected candidate before FVC if false/incorrect/misrepresented information has been given in the application.
- i. Applicant must provide all information sought against various items mentioned in the Application form. If selected, at the time of verification, the applicant will have to provide all documents in original in support of the information furnished in the application. Failure to present these documents in original at the time of verification will result in cancellation of selection along with forfeiture of the amount deposited by the selected candidate before the Field Verification of Credentials (FVC).
- j. The envelope containing the application, duly filled in, should be super scribed as under: "This application is for LPG Distributor at _____ (location) of _____(Name of Oil Company)".
- k. This is purely a business proposition and not an application for job in the respective Oil Company and has normal business risks and also does not guarantee any assured returns or profits.
- l. This is only an application and not an offer of LPG Distributorship.