APPLICATION FOR HPCL LPG NON DOMESTIC DISTRIBUTOR

(FORM TO BE FILLED UP IN CAPITAL LETTERS USING BLUE/BLACK BALL POINT PEN)

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	In favour of (Full name of																									
	ose Application process ssing fee for SC/ST can																				ca:	ndid	ate.	App	olica	ition
1	Name of the Location	on											П								Г					
2	Rev. Distt												П													
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7.1	Name		First	nam	e						Mid	ldle na	ame						<u> </u>	Sur	nam	e			Ш	
7.2	Father's /	s	Н	R	ı							П								1	T					
1.2	I	Title		IX	Į.		Firs	t nam	е			Mide	dle na	me					Sur	name)				ш	
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	Telephone No					-									em	nail:										
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7.4	Nationality							Re	sid	ent	of															
	Persons other than Indian	Natio	onals	are n	ot eli	gible		L						Nam	e of	town					_		,			
7.5	Gender			M-1-	/F	1.		_	-	nue	Dis	stric	ct					_	_	<u> </u>	$oldsymbol{\perp}$			$ldsymbol{ld}}}}}}$		
				Male 7	/ Fei	naie	7	Sta	ate		_					Ш				<u> </u>	上			匚	Ш	
7.6	Date of Birth	D	D	-	М	М	-	Y	Υ	Υ	Υ	A	ge			Yea			date		ont	hs rtisen	ent		Da	ys
	Attach cop	y of				ate o	\mathbf{I}		_	Τ.					Ι.	_			T					s not	appli	icable.
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7.8	For being eligible applaying sound Physica	al / I	Men	ıtal I	hea	lth 1	?															es no ap	plicar	nt is n		lo gible
8	Does any of the member								-			-							tor	or		es/	Ν	-		
	LOI holder of any MS	-HS	SD/	SKO)-L	DO	dea	ılers	hıp	or I	LPG	disi	trıbu	tors	ship	of a	ny	01l			I	f yes,	then	you a	ire no	ot eligible
Note	company ('Family Unit' of a mo	arri	ed o	เททโ	ica	nt. s	hali	l cor	ısisı	of	self	an	plica	ant'	s sr	OUS4	e an	ıd 1	nm	arri	ed s	sonts	:)/do	ugh	terí	<u>s)</u>
1	Family Unit' of a unm					-						•	•		•							nt's u		_		~/
broth	er(s) / sister(s) for the p	urp	ose	of t	his	enti	re a	ippli	icati	ion)					_											

9 Educational Qualification* (s):(Attach copy of proof of Educational Qualifications.) (*) -Not applicable in case of Registered Societies, Corporates, Govt Organisations etc. Qualification Certificate/Degree **Board/University** Year of Passing SSC/Matric or Equivalent Graduate Post-Graduate **Professional Degree Additional Qualifications** Note: Marks will be awarded based on the information given by the applicant on the education qualification. On verification if it is found that the information given above is incorrect/false / misrepresented then the applicant's candidature will stand cancelled and will not be eligible for distributorship. 10 In case of partnership, please give name of each of the partners and attach Proposed Partnership Deed. Application of all the partner(s) should be attached together while submission: (Please note each partner will have to pay separate application fee and all the partners will have to appear for interview.) S.No Names and address **Percentage Share** Registered. Society/Government Organisations / Corporations / Undertakings, Public LTD. Companies, and Companies incorporated under Companies Act 1956 (Enclose affidavit as per Annexure 'A1') Name Address Pin code: **Telephone No** email: Experience Do you have experience of running or working in any of the establishment dealing in the following for minimum one year? Please give full details chronologically. Type of Experience Name and address of the Period Number establishment/Institution etc of years from To Direct Sale / Home Delivered products (including LPG distributorship) Other Petroleum products Any other Trade Note: Marks will be awarded based on the information given in the application and on answers to leading questi ons in connection with experience claimed during interview. On verification if it is found that the information given is incorrect/ false / misrepresented then the applicant's candidature will stand cancelled and will not eligible for distributorship..

13 Capability to Provide Infrastructure as on the Date of Application.

13(A) GODOWN FOR STORAGE OF LPG CYLINDERS

Specifications of Land for LPG godown Minimum Dimensions of plot Approx.13 m X 17 m

	Specifications o	1 Land 101	LI G godown			11510	on pro	: Approx.	IJ III A	1/	111
The p Nulla	lot should be free hs / Public Roads	e from over s should no	head power trans t pass through the	smissio e plot.	essible through a on and telephone l	line	s. Pipeline	es / Canals	-		
13A	location for LPG	godown or	LPG godown rea	dily ava	al/revenue limits of ailable Owned/Le r of your 'Family	ase	d (15 yrs	ed	Yes Please str		
	unmarried son(s)/daughter(narried	nall consist of app I applicant, 'Famil sister(s))						
	If Yes to 13A1, I	Provide th	e following deta	ils and	notorised affida	avit	as per Ar	nexure - (С		
	Land is in the name of	Relations hip with applicant	Date of registrations sale deed/mutation lease	ion of	Address of the location of the lar for LPG Godow	nd	Khasra No/Surve y No	Dimensio	Dista adv locat	ertis	sed (in
,											
	If No to 13A1 th										
13A2					um 15 yrs) from a on for LPG godov				Yes Please st not a	rike o applic	
	If Yes to 13A2,	Provide th	e following deta	ils.							
	Land is in the na of		agreement to lease on stamp		ess of the location ne land for LPG Godown		Khasra o/Survey No	Dimensio ns L & B in M	locat	erti	sed
	If No to 13A2 th	en									
13A3			le piece of land for elvertised or within 25 km		own and do not had described	ave	firm offer	, can	Yes Please st	/ rike o	No ff what is
	location, if selec	eted within	two months from	the da	te of issue of LO	Ι?			not a	applica	able
Nata	. Manka will ba av	uordod to o	nalicant aither or		nahin ay fiyon affa-			o for LDC	Codo	up /! -	n d

Note: Marks will be awarded to applicant either on ownership or firm offer or can arrange for LPG Godown/land for LPG godown based on the information given by the applicant. On verification if it is found that the information given above is incorrect/ false/ misrepresented then the applicant's candidature will stand cancelled and will not be eligible for distributorship.

13B SHOWROOM FOR LPG DISTRIBUTORSHIP

Specification for LPG Show Room

Name of Location_____

Minimum dimension of the showroom 3 m X 4.5 m

13B	Do you have a suitable land i	n the location adve	rtised for const	truction of she	owroom or	Yes	/	No
	showroom is readily available					_	_	off what is
	in the name of any member of	•	•	, ,		N	o	
	Note :('Family Unit' in case of heir unmarried son(s)/daug	ghter(s). In case of	unmarried ap	plicant, 'Fan				
	Applicant, his/her parents an							
	If Yes to 13B1, Provide the fo				Address of the		Di	imensic
	in the name of	applicant	deed/mutation		for showro	oom		L& B in
	If No to 13B1 then							
13B2		sales/ Lease (15 vr	s minimum) fro	om any owner	of the	Yes	. /	No
TODE	suitable land in the location ac				of the	Please		off what is
	If Yes 13B2, Provide the follo							
	Land for showroom / showroom is in the name of	Date of agreement to on stamp p			of the land for m/showroom			nension B in M
	If No to 13B2 then							
13B3	If you do not have a suitable sl same in the location advertised, if selected?	howroom and do no	ot have firm off	er, can you a	rrange the			No off what is licable
show above	: Marks will be awarded to appli room based on the information of e is incorrect/ false/ misrepreser le distributorship.	given by the applica	ınt. Ön verificat	tion if it is four	nd that the inf	ormat	ion gi	iven
Pleas given FD/S found	Capability to Arrange Finance on the content of the award of the applicant on the Gross A hares/MF etc, value of assets and that the information given by the dature will stand cancelled and	ed to applicant on on the control of	ount in Savings n from Banks/F rect/ false/ mis	Bank Accour inancial Institure represented t	nt, Value of in ution. On veri	vestm ficatio	ents	in
14.1	Gross Annual Income of Last I Amount in words Income pertaining to last Finan		Rs	nvit as per An	nexure B			

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(Signature of applicant)

Showroom should be located in the location advertised and should have suitable approach road.

14.2		J NT IN THE I						•		-									
	should	r(s)/unmarried remain in the hich ever is ear	bank for mi					_										1	
	S.N	Name of Bank	S. B. A	/C No.		of acco	unt		on with licant	Am	oun	t as	on c	late	of a	app	licat	ion	•
	1									Rs									
	2									Rs									
	3									Rs	ot	L	<u> </u>				Ц		
	4									Rs	<u> </u>	<u> </u>	_						
	<u> </u>	amount in wo		TOTA	_					Rs							Ш		
14.3	spouse unmar	e unmarried so	on(s)/daugh)/unmarrie	ter(s); i d sister(n case o s).)* Att	f unma	rrie idav	d appli vit as p	icant fa per form	mily is at give	- so en i	elf, n A	pare nne	ents <i>xur</i>	an e-c	d			
	S.N	Type of Investment - FD/NSC/Shar es/MF etc	Doccumer Reference Number		ne of the older	Relati with applic	ı	inves	itial stment nount	Valu			iour idve					aat	e
	1									Rs									
	2									Rs									
	3									Rs									
	4									Rs									
				Tota	l					Rs									
444		amount in wo															_		_
14.4	unmar brothe valuat	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets v pwroom/show	ughter(s); id sister(s).) with regard	n case o *(Valu to Land	of unmange ne as per l for god	ried ap Valuat own/ g	plic ion odo	ant fa certifi wn me	mily is cate fro entioned	- self , om Gov d in ite	par t ap	ent pro	s an	d ui Va	nma .lue:	rrie r). ˈ	ed The		
	S.No	Details o Prope		Nan	ne of hol	der			n with licant	Value	as	on	dat	e of	Ad	lver	tise	eme	nt
	1									Rs									
	2									Rs									
	3									Rs									
	4									Rs									
				Total						Rs									
14.5	Details	amount in wo s of the loan w cial Institution	hich can be							cial Ins	titut	ion	s ba	sec	l on	Ва	nke	rs/	_
	Nan	ne and addres	s of the Ba	nk / Fin	ancial in	stitutior	1		Date of	certific	ate			Am	noui	nt o	f Lo	an	
			20					d d	- m	1 T	0	Т	7						
•									1 1 1 2 2 2			<u> </u>	1						_

Have you ever been convicted or charges have been framed by Court of Law for any criminal offence involving moral turpitude and / or economic offence (other than freedom struggle)?

Yes / No

Please strike off what is not applicable

(If yes you are not eligible to apply.)

16 DECLARATION BY THE APPLICANT.

I am aware that inter se suitability of candidates will be decided by evaluation of candidates on the document based marks and interaction (interview). Evaluation on document based marks will be done based on the information given by me/us in this application. On verification by the Oil Company if it is found that the information given by me/us is incorrect/ false/ misrepresented then my/our candidature will stand cancelled and I/We will be declared ineligible for LPG Distributorship. I also confirm that I am in possession of the supporting documents in original for the information given by me in this application and if selected, failure to present these documents in original will result in cancellation of selection due to submission of false/unsupported information in documents

I am fully aware that if I am unable to make Godown duly approved by the Chief Controller of Explosives on the land/godown indicated in the application and or Showroom as per the oil company's standard layout on the land/shop indicated in the application herein above after selection then the allotment of distributorship made to me will automatically stand cancelled.

I am fully aware that I will not be appointed as LPG distributor if I am employed. I shall have to resign from the service and produce proof of acceptance of my resignation from my employer before issuance of Letter of Appointment.

I have read the condition for the distributorship mentioned in the advertisement and confirm that I fulfil the eligibility criteria for the LPG distributorship I have applied in this application.

17 UN	DERTAKING
I,	daughter of /son of/ wife of
Shri	hereby confirm that the information given above is true and
correct. A distributor	ny wrong information/misrepresentation/suppression of facts will make me ineligible for this LPG eship.
Place :	Signature of applicant
Date :	d d -m m -y y y Mame of applicant

(Name in block letters)

List of Enclosures Demand Draft No___ dated 2 Proof of age 4 Proof of Education qualification 5 Affidavit as per the format in Annexure A or A1 Affidavit as per the format in Annexure B 6 Affidavit as per the format in Annexure C Letter from Bank/Financial Institution as per format in Annexure - D Draft of Partnership Deed - as applicable. (NOTORISED AFFIDAVIT) Annexure - A (TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE) (Affidavit to be submitted by individuals and partners of partnerships) ____son/daughter/wife of _____ Age _____years residing at _____ do hereby solemnly affirm and say as under: That I am an Indian National. 1 That I am unmarried. That neither I, nor nor my Father, Mother, unmarried brother(s), unmarried sister(s) have dealership/distributorship or hold Letter of Intent for Retail Outlet or SKO-LDO dealership or LPG distributorship of any Oil Company. That I am married . That neither I nor my spouse, unmarried son(s)/unmarried daughter(s) have dealership/ distributorship or hold letter of Intent for Retail Outlet or SKO-LDO dealership or LPG distributorship of any Oil Company: 2 That I have never been convicted nor charges have ever been framed against me by any Court of Law for any criminal offences involving moral turpitude and/or economic offences (other than freedom struggle). 3 That I hereby confirm that I was never a signatory to dealership/distributorship agreement of any oil company, which was terminated for proven malpractices and / or for violations of provisions of

Name of Location_____

the Marketing Discipline Guidelines.

for such withdrawal / termination.

distributorship (if already appointed) and that I would have no claim, whatsoever, against the Corporation

@ That against item no.14 of my application form details of various sources of funds required for setting up and operation of the distributorship has been furnished. I under take that these funds will be made available for the purpose of setting up and operation of distributorship. In case it is found that the same is not made available as and when required, the offer of distributorship, at any stage, can be withdrawn and

5 That if any information/declaration given by me in my/our application or in any document submitted by me/us in support of application for the award of the LPG distributorship or in this affidavit shall be found to be untrue or incorrect or false, the Indian Corporation*/ Bharat Petroleum Corporation* /Hindustan Petroleum Corporation* would be within its rights to withdraw the letter of intent / terminate the

that I will have no claim/damages whatsoever against the oil company.

	I hereby verify that what has been and nothing material has been cor	stated above is true to the best of my knowledge and correct.
	Solemnly affirmed and declared be	
	•	
	Thisday of	
	Signature and Seal of Magistrate/Judge/Notary public	Signature of person making affidavit (Name in block letters)
		NOTORISED AFFIDAVIT) Annexure - A 1
Indented	(TO BE TYPED ON APPROPR The submitted by Registered Co-operative extrakings, Public LTD. Companies, and the matter of LPG distributorship of Incoleum Corporation* at	NOTORISED AFFIDAVIT) Annexure - A 1 NATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE) Societies and Organised bodies like Government Organisations / Corporations Companies incorporated under Companies Act 1956) Itian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan (Location) whereas
Inde n the Petro	(TO BE TYPED ON APPROPR The submitted by Registered Co-operative crtakings, Public LTD. Companies, and the matter of LPG distributorship of Incoleum Corporation* at	Societies and Organised bodies like Government Organisations / Corporations Companies incorporated under Companies Act 1956) lian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan (Location) whereas (Name of the Registered Co(Location) has applied for LPG distributorship of at
Inde n the Petro	(TO BE TYPED ON APPROPR The submitted by Registered Co-operative crtakings, Public LTD. Companies, and the matter of LPG distributorship of Incoleum Corporation* at	Societies and Organised bodies like Government Organisations / Corporations Companies incorporated under Companies Act 1956) lian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan (Location) whereas (Name of the Registered Co(Location) has applied for LPG distributorship of at
Inde	(TO BE TYPED ON APPROPR be submitted by Registered Co-operative crtakings, Public LTD. Companies, and be matter of LPG distributorship of Incoleum Corporation* at ative Society*/Corporate Houses*)(name of the oil company) Ltd. years resident of That through a resolution passed by	ATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE) Societies and Organised bodies like Government Organisations / Corporations Companies incorporated under Companies Act 1956) lian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan [Location] whereas (Name of the Registered Co (Location) has applied for LPG distributorship of at
Inde	crtakings, Public LTD. Companies, and e matter of LPG distributorship of Incoleum Corporation* atative Society*/Corporate Houses*)(name of the oil company) Ltd. That through a resolution passed to apply for the said distributorship part and parcel of this affidavit. That the said Registered Society is formed under the companies act 1 state Governement of	Societies and Organised bodies like Government Organisations / Corporations Companies incorporated under Companies Act 1956) lian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan (Location) whereas
n the Petro pera	(TO BE TYPED ON APPROPR be submitted by Registered Co-operative crtakings, Public LTD. Companies, and be matter of LPG distributorship of Incoleum Corporation* at	Societies and Organised bodies like Government Organisations / Corporations Companies incorporated under Companies Act 1956) lian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan (Location) whereas

Page 8 of 16

Name of Location_____

(Signature of applicant)

- That our Registered Society */Company */Charitable Trust does not have any criminal records nor does it have any criminal charges framed against it rning Body/Mananging Body /Any such other Body of this Registered Society */Charitable Trust */Directors of company */by any court of law involving moral turpitude and or economic offeneces (other than freedom struggle) punishable under law.
- *That none of the Directors of this company or his family members (familyas defined in the case of multiple delearship norms for individuals) or Holding company or Subsidiary company or any other company or firm share holders (put together) of this applicant company have controlling stake i.e.51% or more ,have dealership /ditributorship or hold letter of intent for Reatil Oulet or SKO-LDO dealership or LPG distributorship of any oil Comopany.
 - (Clause 6 above is not acceptable to Government owned Companies defined s major shareholding with the Government.Public Sector & Joint Sector Units of Government adminitered Organisation
- 7 *That none of the member of the Governing Body/Managing Body/Any such other body of this Charitable Trust */Registered Society* or his family members (family as defined in the case of multipe dealership norms for individuals) have dealership/distributorships or hold Letter of Intent for Reatil Outlet or SKO-LDOdealershipor LPG distributorship of any oil Company
- 8 That our Registered Society */Company */Charitable Trust was never a signatory to dealership /distributorship agreement of any oil company ,which was terminated for malpractices and /or for voilations of provisions of the Marketing Discipline Guidelines.
- **9** I here by confirmed that I was never a signatory to dealership/ distibutorship agreeement of any Oil Company, which was terminated for malpractice and /or voilation of Marketing Discipline Guidelines ...
- 10 That If any information/declaration given by me in my/our application or in any document submitted in support of application for the award of the distributorship or in this affidavit shall be found to be untrue or incorrect or false, Indian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan Petroleum Corporation* would be within its rights to withdraw the letter of intent / terminate the distributorship (if already appointed) and that we would have no claim, whatsoever, against Indian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan Petroleum Corporation* for such withdrawal/termination.

*strike out whatever is not applicable.

I hereby verify that what has been stated above is true to the best of my knowledge and correct. and nothing material has been concealed therefrom.

Solemnly affirmed and declared before me This	
day of	
Signature and Seal of	Signature of person making affidavit
Magistrate/Judge/Notary public	(Name in block letters)

(NOTORISED AFFIDAVIT) Annexure - B (TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE)

DECLARATION OF ANNUAL INCOME

Please give details of income of the last financial year (20--/--) Gross income should be indicated and not net income

		Details of	Gross A	nnual Income	in Rupees	6		
Relationship	Gross Salary	Property (net income)	Interest/ Dividend	Business (net profit)	Professional Income (Net of expenses)	Income from Agricultu re (net of expense s)	Income from other sources e.g. pension, etc.	Total (I+II+III+ IV+V+VI +VII)
1.0 1	ı	II	III	IV	V	VI	VII	VIII
1. Self								
2 Spouse								
3. Dependent children(Unmarried son/daughter)	licant is	unmarrio	d narent	s income can	he given s	subject t	o enclos	sing
iii case App				nat given in A			o encios	sirig
Father								-
Mother						(ń.	
Solemnly affirmed This								
Signature and S	eal of Maç	gistrate / Judg	e / Notary I	Public	Signatuı	re of Perso	on making a	affidavit

1 It is important to give precise information under each head i.e. I to VII, if income under any head is NIL, then it should be indicated specifically as NIL and not left blank.

2 If the applicant is payee of Income Tax, a copy of Income Tax Return should be attached

Name in Block letter)

(NOTORISED AFFIDAVIT) Annexure - C (TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE)

(To be given by the family member as defined in eligibility criteria other than applicant)

Age	years resident of	do hereby s	solemnly affirm and say as under:-
1			
	That I am unmarried and my fa (Mr/Ms) IOC*/BPC*/HPC* at advertisement made in	(name) (location) under '_	has applied for LPG distributorship of' category against the
		OR	
	That I am married my unmarried (Mr/Ms)	(name) (location) under '_ news pape	has applied for LPG distributorship of' category against the
2	Rswhich is	mentioned at Item no.14 ur	ill provide financial assistance to the extent nder my name in the application submitted b utorship of IOC*/BPC*/HPC* at
3	That in case he/she is selected showroom on the land specifie		ave no objection for construction of godown
	verify that what has been stated in concealed therefrom	d above is true and correct t	to the best of my knowledge, and nothing
Solemn	ly affirmed and declared before n	me	
This	day	of	
	ature and Seal of Magistrate/Jud	dge/Notary public	Signature of persons making affidavit

Annexure - D

(To be submitted by all applicants: Credit worthiness certificate from the Bankers, from a Scheduled bank / Financial institution to be obtained in their **Letter Head** in the following format and enclosed with the application)

TO WHOMSOEVER IT MAY CONCERN

Shri / Smt / Kum / M/sthey is / are enjoying the following facilities from our b	.is a customer of this bank for last \dots Years and he / she hank / institution:
a)	
b)	
c)	
	n / M/swith the bank and his / her / utorship is allotted to him / her /them, we will be willing to

Signature Name and Designation Office seal Date *****

Item No	Instructions	Supporting Documents:- Applicants to provide them at the time of verification.
1	Write the name of the location for which application is made	As per advertisement
2	Write the name of the district of the location for which application is made	As per advertisement
3	Write the name of the State of the location for which application is made	As per advertisement
4	Write the dated and name of the news paper in which advertisement has appeared for the location mentioned in item 1.	As per advertisement
5	Write the status whether application is by individual or made in partnership or registered Cooperative Society or Company.	Affidavit -A or A1 as applicable
6	To be filled by individual applicants or applications made in partnership.	SSC / Matric or equivalent certificate.
7	Information is on multiple dealership/distributors norm. if answer is yes. Applicant is not eligible for LPG distributorship	Notorised Affidavit as per Annexure - A
8	Education : - Information in chronological order	Original certificate of each qualification
9	For Partnership Applications only. Separate individual application to be made by all the partners along with separate application fee. (Not applicable for others).	Draft partnership deed
10	Registered cooperative societies/Companies:	Notorised Affidavit as per Annexure A1 alongwith its enclosures
11	Experience: Minimum one year experience in the capacity of supervisor/Manager / proprietor / partner involved in running a business/organisation will be considered. Provide information based on the type of experience. I - Direct Sales / Home delivered product in case experience is in the products or services which are delivered at residence of customer like LPG cylinders. II - Other Petroleum Products III - Any Other trade.	Experience certificate should be supported by Salary slips/ appointment letter etc.
12	Capability to Provide Godown for Storage of LPG cylinders: In casinformation from 13A1 to & 13A3, then response to all will be take	
13A1	In case applicant has suitable land for construction of godown or ready made godown for storage of filled LPG cylinders in his name or in the name of member of his 'family unit', then response should be 'Yes' so strike off 'No' and provide details. In case the applicant does not have suitable land in own or in the	Registered Sale Deed/ Mutation/ gift deed / lease (15yrs minimum) agreement and government record etc. and their Date has to be before or on the date of application. Consent from the family member in

Item No	Instructions	Supporting Documents :- Applicants to provide them at the time of verification.
13A2	In case 13A1 is "No", then only 13A2 should be filled. In case applicant has a Firm offer of Sale / lease from any owner of a suitable land or godown, then response should be "Yes" so strike off "No" and provide the details. In case the applicant does not have firm offer then response should be be "No" so strike off 'Yes" and move to 13A3	Notorised Agreement to sale or lease (15 yrs minimum) from the owner. Date of agreement has to be on or before the date of application. Proof of ownership etc.
13A3	In case applicant 13A1 and 13A2 is "No" then only 13A3 should be filled. In case applicant has identified a suitable land but has not entered into sale agreement with the owner or is confident of arranging it within 2 months, then response should be "Yes" so strike off 'No'. Incase applicant has not identified suitable land and feels that he cannot arrange it within 2 months then response should be "No" so strike off "Yes"	
13B	Capability to Provide showroom for LPG distributorship: In case a information from 13B1 to 13B3, then response to all will be taken	
13B1	In case applicant has suitable land for construction of showroom or showroom in his name or in the name of member of his 'family unit', then response should be 'Yes' so strike off 'No' and provide details. In case the applicant does not have suitable land in own or in the name of member of family unit, then response should be "No" so strike off "Yes" and move to 13B2	Registered Sale Deed/ Mutation/ gift/ lease (15yrs minimum) agreement and government record etc. Date of agreement/mutation has to be before or on the date of application. Consent from the family member in form of affidavit is required
13B2	In case13B1 is "No", then only 13B2 should be filled. In case applicant has a Firm offer of Sale / lease from any owner of a suitable land for showroom or showroom, then response should be "Yes" so strike off "No" and provide the details. In case the applicant does not have firm offer from then response should be be "No" so strike off 'Yes" and move to 13B3	Notorized Agreement to sale or lease (15 yrs minimum) from the owner. Date of agreement has to be on or before the date of application. Proof of ownership etc.
13B3	In case applicant 13B1 and 13B2 is "No" then only13B3 should be filled. In case applicant has identified a suitable land/ showroom but has not entered into sale agreement with the owner or is confident of arranging it within 2 months, then response should be "Yes" so strike off 'No'. Incase applicant has not identified suitable land nor feels that he cannot arrange it within 2 months then response should be "No" so strike off "Yes"	
14	Capability to Arrange Finance	
14.1	Gross Annual Income of the "Family Unit" of the last financial year. The income will include income from all sources such as salary, property, interest, dividend, business/ profession/ vocation, agriculture and other sources, if any.	Notorised Affidavit as per Annexure - B
	If the applicant is an Income Tax Assessee, the details of income as shown in the Annual Income Declaration should conform to those indicated in the income tax return for the relevant financial year and the Assessment Order of the Income Tax Officer thereon.	

em o	Instructions	Supporting Documents :- Applicants to provide them at the time of verification.
4.2	If, however, the applicant is not an Income Tax Assessee then the details are required to be supported with other relevant document some which are mentioned below by way of illustration: a) Gross Salaryr:- A certificate from the employer(s) indicating the total emoluments paid b) Income from property:- Rent as declared and assessed for the purpose of tax. c) Interest on Bank Deposits - Letter issued by competent authority from Bank(s) showing the actual amount paid/credited as interest. d) Income from business/profession/vacation/shares and other investment/other sources: Certificate from Chartered Account in support of the income indicated under each of these heads will be required. The applicant may also be required to produce any other documentary proof in support of the income indicated. e) Income from agriculture: A certificate from Mamlatdar/ Tehsildar Amount in the Saving Account in the name of self & the member of the "Family Unit" as on the date of application. Amount in the name of on the date of application mentioned.	Notorized Affidavit as per Anexure - C and count from which amount as
4.3	Investment in Fix Deposit/Bonds/NSCs/Mutual Funds/Shares/ULIP value as on Date of Advertisement in the name of self and member of the "Family unit". Amount in the name of joint account of the member(s) outside the "Family Unit" should not be mentioned.	Notorised Affidavite as per Annexure - C
	Fix Deposit/Term Deposit etc in Bank- amount as on the date of advertisement should be taken from the Bank	Bank Statement or letter from the Bankers certifying the amount in FD/Term deposit as on the date of advertisement
	Investments in Mutual Funds/listed shares/ULIP based on the NAV on the date of advertisement.	Value on the date of advertisement as certified by the Government Approved Valuer or the concerned financial institution/ certified by Chattered Accountant.
	Amount of money which applicant can get on surrender of Insurance policy or as loan against the policy as on the date of advertisment.	Certificate from the Insurance Company
	se note that amount mentioned in the application at item 14.2 and 1 erview or three months from the date of application whichever is e	
4.4	Value of other assets / Property(immovable) in the name of the member of the "Family Unit" as on the date of advertisement. Assets/Property in the name of joint account of the member(s)) outside the "Family Unit" should not be mentioned.(Note: Gold should not be included). The valuation of assets with regard to Land for godown/godown mentioned in item 13A1 and land offered for showroom/showroom mentioned in item 13B1 should not be included	Value on the date of advertisement as certified by the Government Approved Valuer

General Instructions to the applicant for making N D LPG Distributorship Application.			
Item No	Instructions	Supporting Documents :- Applicants to provide them at the time of verification.	
	Amount based on the certificate / letter from a Schedule Banks / Financial Institutions to extend loan as per Annexure D. In case no amount is mentioned then it shall be taken as nil and no marks will be awarded.	As per Annexure - D	

Note:

- 1. ('Family Unit' of a married applicant, shall consist of self, applicant's spouse and unmarried son(s)/daughter(s) and 'Family Unit' of a unmarried Applicant, shall consist of self, applicant's parents and applicant's unmarried brother(s) / sister(s) for the purpose of this entire application).
- 2. Applicant should provide only that information in the application against various items, for which applicant is in possession of supporting documents in original as on the date of submission of application. Failure to present these documents in original will result in cancellation of selection due to submission of false/unsupported information.
- 3. Incase applicant require extra space on any point, the same can be given by adding more row or add extra sheets but details should be given in the same format as mentioned in that particular point.
